

Sonoma County Fair  
APPROVED Minutes of the  
Budget & Finance Committee Meeting  
September 24, 2019  
Administration Building, Board Room

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**DIRECTORS PRESENT:** Teejay Lowe, Chair, Tony Geraldi, Bev Palm, Wanda Tapia

**DIRECTORS ABSENT:** Marcia Mickelson, Vice Chair

**NON-VOTING DIRECTORS PRESENT:** Rob Muelrath, Ross Liscum, Max Mickelson, Marilyn Herzog, Lisa Wittke Schaffner

**OTHERS PRESENT:** Cliff Sanders, Stacey Lapham, Jane Engdahl, Kaitlyn Findley-Thorn, Heather Borck, Lorna Fox

The meeting was called to order by Director Lowe at 5:10 p.m.

**APPROVAL OF THE AGENDA:** Director Tapia moved to approve the agenda; Director Geraldi seconded the motion; the motion passed unanimously.

**PUBLIC COMMENTS:** None

**DISCUSSION AND POSSIBLE ACTION REGARDING DRAFT FINANCIAL STATEMENTS THROUGH AUGUST 2019:**  
CFO Margetts distributed and discussed the revised, Draft, August 2019 financial statements. Director Geraldi moved to accept the Draft August 2019 financial statements, as presented; Director Tapia seconded the motion; the motion passed unanimously.

**REVIEW DETAIL OF US BANK CREDIT CARD CHARGES PAID THROUGH AUGUST 2019:** No action taken.

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2019 PURCHASE ORDERS IN EXCESS OF \$25,000:** None. No action taken.

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2019 CONTRACTS IN EXCESS OF \$25,000:**  
None. No action taken.

**REVIEW OF AUGUST 2019 HARVEST FAIR FINANCIAL STATEMENTS:** CFO Margetts reviewed. No action taken.

**REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEM):** None.

There being no further business, Director Tapia moved to adjourn the meeting at 5:25 p.m. Director Geraldi seconded the motion; the motion passed unanimously.

\*Records are on file in the Administration Office.