

Sonoma County Fair  
APPROVED Minutes of the  
Budget & Finance Committee Meeting  
January 28, 2019  
Sonoma County Fairgrounds, Showcase Cafe

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**DIRECTORS PRESENT:** Teejay Lowe, Chair, Marcia Mickelson, Vice Chair, Tony Gerald, Bev Palm

**DIRECTORS ABSENT:** Wanda Tapia

**NON-VOTING DIRECTORS PRESENT:** Ross Liscum, Max Mickelsen, Kanani Reynolds

**OTHERS PRESENT:** Becky Bartling, Michael Margetts, Kaitlyn Findley Thorn, Cliff Sanders

The meeting was called to order by Director Lowe at 4:45

**APPROVAL OF THE AGENDA:** Director Gerald moved to approve the agenda; Director Mickelson seconded the motion; the motion passed unanimously.

**PUBLIC COMMENTS:** None

**DISCUSSION AND POSSIBLE ACTION REGARDING DRAFT FINANCIAL STATEMENTS THROUGH DECEMBER 2019:**

CFO Margetts discussed the Draft, December 2019 financial statements. Director Mickelson moved to accept the Draft December 2019 financial statements, subject to changes to the Past Due AR listing to remove Patrick Emery (paid in a timely fashion) and Bowls to Burgers (to be written off), Director Gerald seconded the motion; the motion passed unanimously.

**REVIEW DETAIL OF US BANK CREDIT CARD CHARGES PAID THROUGH NOVEMBER 2019:** CFO Margetts presented the detail of the credit card charges through November 2019, for the committee to review. No action taken.

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2019 PURCHASE ORDERS IN EXCESS OF \$25,000:** None. No action taken.

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2019 CONTRACTS IN EXCESS OF \$25,000:** None. No action taken.

**REVIEW OF DECEMBER 2019 HARVEST FAIR FINANCIAL STATEMENTS:** No action taken

**REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEM):** None.

There being no further business, Director Mickelson moved to adjourn the meeting at 4:56 p.m. Director Gerald seconded the motion; the motion passed unanimously.

\*Records are on file in the Administration Office.