

**Sonoma County Fair
APPROVED Minutes of the
Budget & Finance Committee Meeting
June 22, 2021. 4:45 PM**

Held by Zoom Meeting In Accordance with Executive Order N-29-20

DIRECTORS PRESENT: Teejay Lowe, Vice Chair, Neysa Hinton, Kevin Howe, Lisa Wittke Schaffner

DIRECTORS ABSENT: Rob Muelrath

The meeting was called to order by Director Lowe at 4:48 p.m.

APPROVAL OF THE AGENDA: Director Hinton moved to approve the agenda; Director Wittke Schaffner seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS: None

DISCUSSION AND POSSIBLE ACTION REGARDING DRAFT FINANCIAL STATEMENTS THROUGH MAY 2021:

CFO Margetts discussed the Draft, May 2021 financial statements. Director Wittke Schaffner moved to accept the Draft May 2021 financial statements, Director Hinton seconded the motion; the motion passed unanimously.

REVIEW DETAIL OF US BANK CREDIT CARD CHARGES PAID THROUGH APRIL 2021: CFO Margetts reviewed the purchasing activity for April 2021, on the US Bank credit cards. No action taken.

REVIEW OF MAY 2021 HARVEST FAIR FINANCIAL STATEMENTS: None. No Harvest Fair meeting in June.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2021 PURCHASE ORDERS IN EXCESS OF \$25,000: None. No action taken.

DISCUSSION REGARDING SANTA ROSA POLICE CALL FOR SUMMER FUN FEST: CEO Bartling noted that the call for the Santa Rosa Police Department had increased considerably from that of 2019 (last year that fair was held), despite the smaller fair size, and reduced attractions, in the current year. Bartling to try to negotiate a lower fee with SRPD. Additionally, the Committee would like fair staff to consider competitive bidding for the work, in future years.

REQUEST FOR FUTURE AGENDA ITEMS: None. No Action Taken

There being no further business, Director Howe moved to adjourn the meeting at 5:16 p.m. Director Wittke Schaffner seconded the motion; the motion passed unanimously.

*Records are on file in the Administration Office.