

**Sonoma County Fair
APPROVED Minutes of the
Budget & Finance Committee Meeting
September 28, 2021. 4:45 PM
Held by Zoom Meeting**

DIRECTORS PRESENT: Kevin Howe, Chair, Max Mickelsen, Carole Quandt, Kanani Reynolds, Rob Muelrath

DIRECTORS ABSENT: Lisa Wittke Schaffner

The meeting was called to order by Director Howe at 4:45 p.m.

APPROVAL OF THE AGENDA: Director Reynolds moved to approve the agenda; Director Muelrath seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS: None

DISCUSSION AND POSSIBLE ACTION REGARDING DRAFT JULY 2021 AND DRAFT AUGUST 2021 FINANCIAL STATEMENTS:

CFO Margetts discussed the Draft, July and August 2021 financial statements. Director Reynolds moved to accept the Draft July and August 2021 financial statements, Director Muelrath seconded the motion; the motion passed unanimously.

REVIEW DETAIL OF US BANK CREDIT CARD CHARGES PAID AUGUST 2021: CFO Margetts reviewed the purchasing activity for August 2021, on the US Bank credit cards. No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING PAYMENT TO JLA SELLERS: CFO Margetts discussed balance of outstanding JLA receivables. Director Reynolds made a motion to recommend to the full Board that the remaining sellers be paid, given the minimal balance in outstanding JLA receivables. Director Muelrath seconded the motion. The motion passed unanimously.

REVIEW OF AUGUST 2021 HARVEST FAIR FINANCIAL STATEMENTS: None. The August Harvest Fair Financial Statements were not discussed at the last Harvest Fair Board meeting.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2021 PURCHASE ORDERS IN EXCESS OF \$25,000: None. No action taken.

REQUEST FOR FUTURE AGENDA ITEMS: Further discussion as to how to best communicate the JLA collections process to buyers and solicitors.

There being no further business, Director Reynolds moved to adjourn the meeting at 5:15 p.m. Director Muelrath seconded the motion; the motion passed unanimously.

*Records are on file in the Administration Office.