

**Sonoma County Fair
APPROVED MINUTES OF THE
SPECIAL MEETING - BOARD OF DIRECTORS
Monday, April 13, 2020 5:00 p.m.**

In accordance with Executive Order N-29-20 the April 13, 2020 Sonoma County Fair Board meeting was held virtually. All actions were voted on by roll call.

DIRECTORS PRESENT: Max Mickelsen, President; Marcia Mickelson, Vice President; Teejay Lowe, Treasurer; Wanda Tapia, Secretary; Rob Muelrath, Past President; Cindy Crane, Tony Geraldi, Kevin Howe, Ross Liscum, Annette O'Kelley, Kanani Reynolds, Bev Palm, Neysa Hinton, Lisa Wittke Schaffner

DIRECTORS ABSENT: Marilyn Herzog

OTHERS PRESENT: Becky Bartling, Michael Margetts, Jane Engdahl, Kaitlyn Findley-Thorn, Heather Borck, Cliff Sanders, Lorna Fox, Paulette Swallow, Doug Gooby

CALL TO ORDER: 5:00pm

INTRODUCTION OF GUESTS: None

PUBLIC COMMENTS: None

APPROVAL OF AGENDA:

Director Michelson moved to approve the agenda; Director Tapia seconded the motion; the motion passed unanimously.

PRESIDENT COMMENTS - President Mickelsen
None

CEO AND STAFF REPORTS:

CEO Bartling reported on the AB1499 funding and the documents needed to obtain the funding.

DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTION OF AN EMPLOYEE WORK CONDITIONS POLICY:

Director Liscum moved to adopt the Employee Work Conditions Policy; Director Muelrath seconded the motion; the motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTION OF CONTRACTING POLICIES AND PROCEDURES AS REQUIRED BY BUSINESS AND PROFESSIONAL CODE SECTION 19620.15:

Director Liscum moved to adopt the Contracting Policies and Procedures as required by Business and Professional Code Section 19620.15; Director Wittke Schaffner seconded the motion; the motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION REGARDING AN APPROVAL OF A RESOLUTION TO DETERMINE THE ELIGIBILITY OF THE SONOMA COUNTY FAIRGROUNDS TO RECEIVE SALES AND USE TAX ALLOCATIONS FROM AB 1499 FUNDING UNDER EXECUTIVE ORDER N-40-20 (ATTACHMENT INFORMATIONAL UPDATE ON REQUEST FOR GRANT FOR GENERAL OPERATIONAL SUPPORT MEMORANDUM OF UNDERSTANDING TO BE SIGNED BY CEO:

Director Wittke Schaffner moved to approve the Resolution to determine the eligibility of the Sonoma County Fairgrounds to receive sales and use tax allocations from AB1499 funding under Executive Order N-40-20; Director Muelrath seconded the motion; the motion passed unanimously.

UPDATE ON COUNTY, STATE AND FEDERAL REGULATIONS REGARDING EMPLOYEES AFFECTED BY COVID-19 AND OTHER LABOR RELATED ITEMS:

CFO Margetts reported on regulations regarding employees affected by COVID-19 and other related items. No action taken.

UPDATE ON THE SONOMA COUNTY FAIR'S APPLICATION FOR THE PAYCHECK PROTECTION PLAN UNDER THE FEDERAL GOVERNMENT'S CARES PROGRAM:

CFO Margetts reported that the Fairgrounds has submitted the application for the Paycheck Protection Plan. He will report back to the Board on status.

UPDATE ON ACTIVITIES AND PLANNING FOR THE 2020 SONOMA COUNTY FAIR:

CEO Bartling stated that staff is still moving forward with plans for the 2020 Fair.

REQUEST FOR FUTURE AGENDA ITEMS (non-discussion item)

None

ADJOURN

A motion was made by Director Liscum to adjourn the meeting at 5:34pm; Director Palm seconded the motion; the motion passed unanimously.