

Sonoma County Fair & Exposition, Inc.  
**APPROVED Minutes of the  
Buildings and Grounds Committee Meeting**  
Thursday – April 15, 2021

In accordance with Executive Order N-29-20 the April 15, 2021 Sonoma County Fair Buildings & Grounds Committee meeting was held virtually. All actions were voted on by roll call.

**VOTING-DIRECTORS PRESENT:** Rob Muelrath, Chair; Max Mickelsen, Vice Chair; Annette O’Kelley, Carole Quandt

**VOTING-DIRECTORS ABSENT:** Marilyn Herzog, Kevin Howe

**NON-VOTING DIRECTORS PRESENT:** Teejay Lowe

**OTHERS PRESENT:** Becky Bartling, Kaitlyn Findley-Thorn, Michael Margetts, Cliff Sanders, Debbie Townsend, Karissa Kruse, Kate Piontek, Tag Wotherspoon

The meeting was called to order by Chair Muelrath and roll call was taken at 4:35 p.m.

**APPROVAL OF AGENDA:** Director Mickelsen moved to approve the agenda; Director O’Kelley seconded the motion; the motion passed unanimously.

**PUBLIC COMMENTS (not related to the agenda):** None

**DISCUSSION AND POSSIBLE ACTION REGARDING MARCH 2021 INTERIM FINANCIAL REPORTS:**

CEO Bartling presented the March Interim financials. **No action taken.**

**DISCUSSION AND POSSIBLE ACTION REGARDING APRIL/MAY 2021 INTERIM EVENTS:**

CEO Bartling reviewed the list of April/May 2021 Interim events. **No action taken.**

**DISCUSSION AND POSSIBLE ACTION REGARDING RENT CONSIDERATION REQUEST FROM THE SONOMA COUNTY GRAPE GROWERS FOUNDATION FOR THE USE OF THE SARALEE BARN APRIL 28-30 & MAY 11-13, 2021:**

CEO Bartling reported that the request for use of the Saralee Barn had originally come from the Sonoma County Winegrape Commission, which is not a non-profit. Karissa Kruse, from the Winegrape Commission, explained the relationship between the Winegrape Commission and the Grape Growers Foundation, which is a non-profit, and that the two organizations are working together to provide this important wildfire safety training and certification.

**Director O’Kelley moved to approve reduction of the Saralee & Richard’s Barn rental fee to \$500/day for Sonoma County Grape Growers Foundation for Wildfire Zone Safety Awareness Training and Access Certification Classes to vineyard owners, foreman, maintenance supervisors and farmworkers, etc. on April 28-30 & May 11-13, 2021; with full reimbursement for direct costs, including equipment and labor fees; Director Mickelsen seconded the motion; the motion passed unanimously.**

**DISCUSSION AND POSSIBLE ACTION REGARDING RENT CONSIDERATION REQUEST FROM SONOMA CART FOR VOLUNTEER DISASTER TRAINING FOR ANIMALS ON APRIL 24, MAY 15 & JUNE 12, 2021:**

COO Findley-Thorn reported that Sonoma CART has requested the waiving of the rental fees for use of Fur & Feathers, Swine Barns and Double Letter Barns for disaster training for animals. CEO Bartling added that Sonoma CART has been essential assisting the fairgrounds during animal evacuations.

**Director O’Kelley moved to approve waiving of the facility rental fee for Sonoma CART for Volunteer Disaster Training for Animals on April 24, May 15 & June 12, 2021; with full reimbursement for direct costs, including equipment and labor fees; with full reimbursement for direct costs, including equipment and labor fees; Director Mickelsen seconded the motion; the motion passed unanimously.**

**DISCUSSION AND POSSIBLE ACTION REGARDING EXTREME FOOD & BEVERAGE REQUEST TO EXERCISE 1-YEAR OPTION FOR FOOD & BEVERAGE SERVICE IN CHRIS BECK ARENA:**

COO Findley-Thorn reported that the 3-year contract for Phil Delahoyde of Extreme Food & Beverage, Inc., to provide food & beverage service in the Chris Beck Arena ended in December 2020. Findley-Thorn stated that due to COVID and the limited number of events being held, staff recommendation is to approve a 1-year option.

**Director Mickelsen moved to approve staff recommendation to approve exercising a 1-year option (2021-2022) for Extreme Food & Beverage, Inc. to provide food & beverage service in Chris Beck Arena; Director O’Kelley seconded the motion; the motion passed unanimously.**

**UPDATE ON CARNIVAL LOT:**

CEO Bartling reported that the carnival lot is looking good. **No action taken.**

**REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEMS):** None

**There being no further business, Director Mickelsen moved to adjourn the meeting at 5:00 p.m., seconded by Director Quandt; the motion passed unanimously.**