



Sonoma Community Animal Response Team

EMERGENCY ANIMAL EVACUATION PACKET

Please read through this information carefully. Providing us with detailed and accurate information will enable us to provide you the highest level of service possible.

In this Packet, by page

1. Contact information
2. Instructions
3. Owner Intake Form
4. Animal Intake Form
5. Emergency Animal Shelter Animal Liability Release Form
6. Animal ID Card (for stall)
7. Animal Care Form (for stall)
8. Map of the Sonoma County Fairgrounds
9. Preparedness Check-List

Sonoma Community Animal Response Team

1415 Fulton Rd, Ste 205-415, Santa Rosa, CA
www.sonomacart.org | www.facebook.com/sonomacart

Hotline: (707) 861-0699

Sonoma County Animal Services

1247 Century Ct, Santa Rosa, CA 95403 | (707) 565-7100

Sonoma County Fairgrounds

1350 Bennett Valley Road, Santa Rosa, CA | (707)545-4200

Contact information:

Cliff Sanders.....707-529-8464



OFFICE ONLY

LAST _____ FIRST _____

BARN/STALL _____ DATE ADMITTED _____

INCIDENT _____ SHELTER _____

EMERGENCY STABLING OF ANIMALS

Instructions:

This is the information you need for stabling your animals at a Sonoma CART Large Animal Shelter. When entering an emergency animal shelter, find the Check-In desk and wait for assistance. Many of these forms can be prefilled and kept in a binder with sheet protectors in duplicate.

- Follow directions for trailer unloading and **STAY IN LINE**: You will be directed where to unload and assigned a stall(s).
- **ID YOUR ANIMALS!** It is imperative that your animal has some form of I.D. on it. We recommend you have a mane tag, dog/luggage tag on their halter, as well as write your phone number on the animal. If applicable, leave the halter on as animals do sometimes get out of the stalls.
- Attach the **ANIMAL ID FORM** and **ANIMAL CARE FORM** to the stall – please be sure to update this form daily as it is the only way we know your animal is being cared for.
- **REMOVE YOUR TRAILER** to the designated parking area **AS SOON AS POSSIBLE** to allow others to unload.
- Turn in the **OWNER** and **ANIMAL INTAKE FORMS** and **ANIMAL LIABILITY RELEASE** to personnel before leaving the shelter.
- Label all personal items separately (halter, lead rope, buckets, muck rakes, etc)
- ***IT IS YOUR RESPONSIBILITY TO CARE FOR OR MAKE ARRANGEMENTS FOR THE CARE OF ANIMALS STABLED AT THE SHELTER UNLESS OTHERWISE STATED.***
- We are here to assist you and appreciate your cooperation and patience as we endeavor to do so!



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OWNER INTAKE FORM

Owner(s) Information (First, Last): _____
 Street Address: _____ City: _____ Zip: _____
 Home Phone: _____ Cell: _____ Email: _____
 If animal(s) found, location? _____
 Finders Name: _____ Phone # _____
 Hauler Information (if other than owner) _____
 In Case of Emergency, Name: _____ Phone # _____
 Veterinarian _____ Phone # _____

Note: Please complete next page for individual animal information

Animal Care & Responsibility (circle your response)

- Will you be staying on site to care for your animal? Yes / No
- Will you be staying off-site but coming to feed and care for your animal? Yes / No
- Are you unable to care for your animal and need the assistance of volunteers? Yes / No
- Once the disaster is over will you need foster care? Yes / No

PLEASE FILL OUT THIS INFORMATION AND TURN IT INTO SONOMA CART VOLUNTEERS ONCE YOUR ANIMAL(S) HAVE BEEN UNLOADED INTO THEIR ASSIGNED STALLS. BEFORE YOUR ANIMALS LEAVE THE SHELTER, PLEASE SEE SONOMA CART CHECK-IN WHERE YOU WILL RECEIVE THE REQUIRED PAPERWORK TO SHOW FOR CHECKOUT. WE REQUIRE THIS INFORMATION TO ENSURE THAT ALL ANIMALS STABLED HERE LEAVE WITH THEIR RIGHTFUL OWNER.

IT IS THE OWNER'S RESPONSIBILITY TO CARE FOR OR MAKE ARRANGEMENTS FOR THE CARE OF THEIR ANIMALS.

PLEASE DO NOT MOVE YOUR ANIMAL FROM YOUR ASSIGNED STALL UNLESS AUTHORIZED BY SONOMA CART SHELTER MANAGEMENT.

OFFICE ONLY:
ANIMAL RELEASE INFORMATION
DATE / TIME _____ Vet sign-off _____
Who is removing? owner / hauler , If hauler name & phone _____



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ANIMAL INTAKE FORM

Total #: _____

Animal #: _____ Name: _____ Barn: _____ Stall #: _____
Animal Name: _____ Species/Breed: _____
Color/Markings : _____ Age/DOB: _____ Sex: M / F / Cast
Behavior Issues? _____
Special Dietary Needs? _____
Medical Needs? _____
Other: _____

Animal #: _____ Name: _____ Barn: _____ Stall #: _____
Animal Name: _____ Species/Breed: _____
Color/Markings : _____ Age/DOB: _____ Sex: M / F / Cast
Behavior Issues? _____
Special Dietary Needs? _____
Medical Needs? _____
Other: _____

Animal #: _____ Name: _____ Barn: _____ Stall #: _____
Animal Name: _____ Species/Breed: _____
Color/Markings : _____ Age/DOB: _____ Sex: M / F / Cast
Behavior Issues? _____
Special Dietary Needs? _____
Medical Needs? _____
Other: _____

Animal #: _____ Name: _____ Barn: _____ Stall #: _____
Animal Name: _____ Species/Breed: _____
Color/Markings : _____ Age/DOB: _____ Sex: M / F / Cast
Behavior Issues? _____
Special Dietary Needs? _____
Medical Needs? _____
Other: _____

Animal #: _____ Name: _____ Barn: _____ Stall #: _____
Animal Name: _____ Species/Breed: _____
Color/Markings : _____ Age/DOB: _____ Sex: M / F / Cast
Behavior Issues? _____
Special Dietary Needs? _____
Medical Needs? _____
Other: _____



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EMERGENCY ANIMAL SHELTER ANIMAL LIABILITY RELEASE FORM

Owner: _____ Barn: _____ Stall #: _____
 Address: _____ City: _____ ZIP: _____
 Phone: _____ Email: _____
 Other Responsible Party Name: _____ Phone: _____
 Owners Preferred Vet Name: _____ Phone: _____
 Animal Name: _____ Species/Breed: _____
 Color/Markings : _____ Age: _____ Sex: _____
 Behavior Issues? _____
 Special Dietary Needs? _____
 Medical Needs? _____
 Other: _____

Indemnification: Owner agrees to accept all responsibility for loss, damage and injury to sheltered animal(s) of owner that may occur to owner's animals or person as a result of housing owner's animals at a shelter with the Sonoma Community Animal Response Team (Sonoma CART) during this evacuation. Additionally Owner agrees to indemnify, hold harmless and release the Sonoma CART, Sonoma County Animal Services, the County of Sonoma, their officers, agents and employees as well as the Sonoma Horse Park and the Sonoma County Fairgrounds and all evacuation volunteers (Caregivers) from and against any actions, claims, damages, liabilities, disabilities or expense that may be asserted by any person or entity, including owner, that arise out of, pertain to or relate to Owners' sheltering of animals at the Sonoma CART. Owner hereby requests Caregiver to provide temporary stabling or kenneling for the animal listed above, and caregiver is able to move/transport or evacuate said animal if necessary when Owner is not present.

Owner are responsible for all feeding and bedding of animal(s), cleaning of the stall(s) and kennel(s) unless other arrangements have been made with Caregiver. All feed and bedding provided to owner's animal(s) is at the expense of the owner and must be paid for prior to owner taking the animal from the shelter.

If the animal becomes ill while under the care of the Caregiver and owner cannot be reached, the on-site veterinarian, (if available) has owner's approval to authorize Caregiver to approve any emergency treatment recommended by said veterinarian. Owner further agrees to promptly reimburse Caregiver or veterinarian for any expenses incurred for any medical treatment or emergency care. Additionally Owner agrees to indemnify, per the above indemnification clause any consequence from Caregiver or veterinarian's actions regarding the injured animal.

Owner authorizes Caregiver to approve emergency quartering of the pet (i.e. alternative animal emergency shelter) if being evacuated because of a pending or occurring disaster.

Owner releases Caregiver from all liability and costs related to the care, transportation, treatment, boarding, or expenses, resulting from the emergency / disaster sheltering and care, or any special needs for the animal as determined by Caregiver.

Signature of Owner: _____ Date: _____
 Printed Name of Owner: _____



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ANIMAL ID CARD

Total Animal # ___ of ___

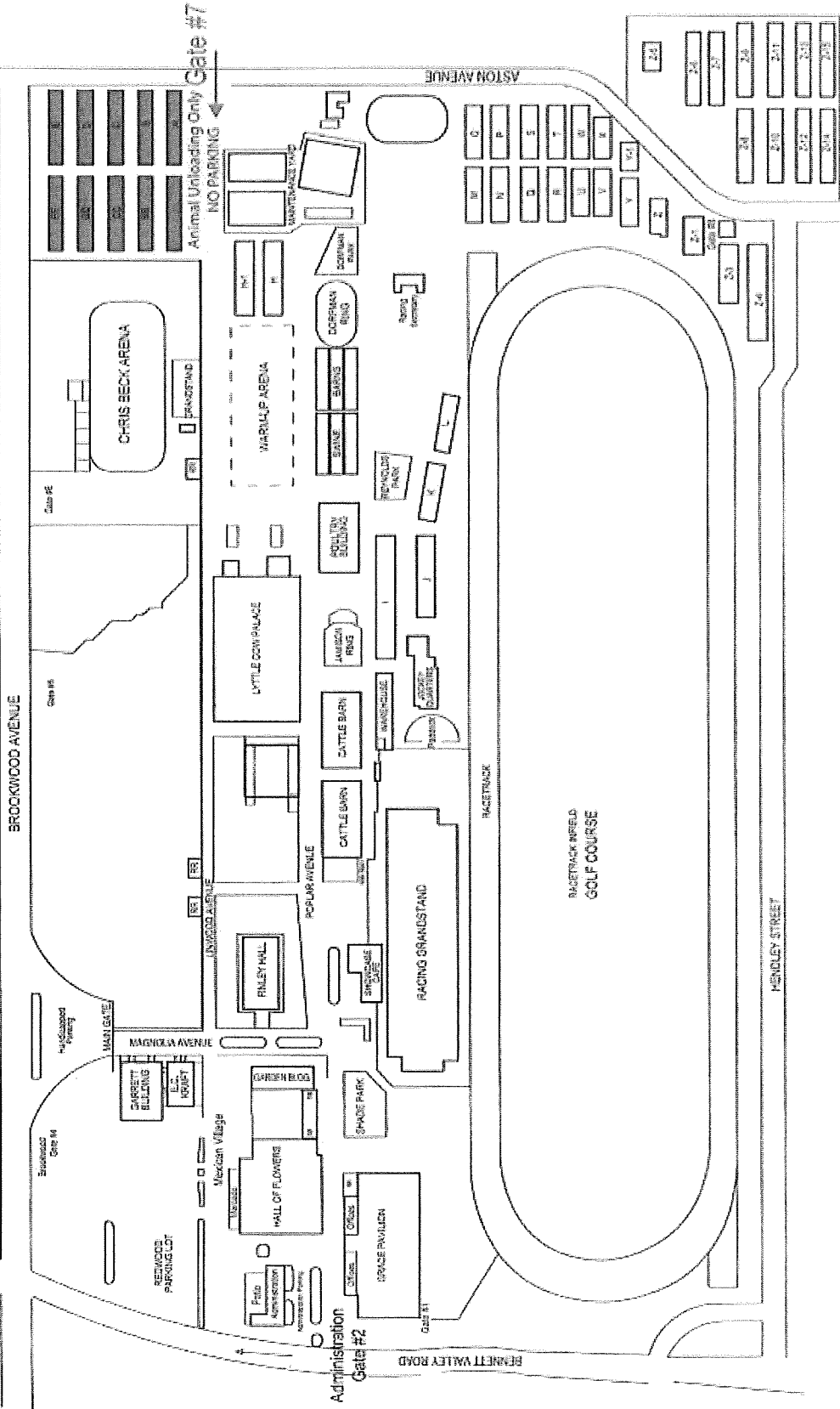
Name:	PHOTO
Species: Breed:	
Sex: M / F / Cast Age/DOB:	
Color: Weight: lbs	
Markings:	
Microchip #:	
Owner(s): Home Phone: Cell: Email: Address:	Boarded At: Contact: Phone: Address:
ER Contact: Phone: Address:	ER Foster Plan: Phone: Address:
Veterinarian: Hospital: Phone:	Health Concerns:
Vaccines / Date Last Given <input type="checkbox"/> EWT : _____ <input type="checkbox"/> West Nile Virus: _____ <input type="checkbox"/> Rhino/Flu: _____ <input type="checkbox"/> Rabies: _____ <input type="checkbox"/> Strangles: _____	Medications:
Feed Instructions:	Other:



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Enter through Gate 7 and follow signs.
Trailer Parking to be determined.
Please check with Fairgrounds personnel.

1350 Bennett Valley Road Santa Rosa, California 95404 707-545-4200





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Emergency Preparedness Checklist

General Supplies:

- Emergency Water Supply (minimum 7 days for evacuation, 14 for home)
- Emergency Food Supply (minimum 7 days for evacuation, 14 for home)
 - Non-perishable, easy to prepare; rotate stock so it stays in date
 - Keep in easily accessible place that seems least disaster-prone
- Flashlight and extra batteries, or solar
- Battery powered or solar/hand crank radio and cell phone charger
- First Aid Kit
- Personal medications and related supplies for 7 days
- Multi-Purpose Tool for shutting off power, gas and water
- Personal hygiene items (toilet paper, "baby wipes", shampoo, etc.)
- Personal documents: (Hardcopy and on the cloud)
 - Medication List
 - Pertinent Medical Info (Doctor and phone number)
 - Health insurance
 - Proof of Address
 - Deed to Home or lease agreement
 - Passport
 - Birth certificate
 - Social Security card
 - Insurance policies
 - Family and Emergency Contact information
 - Video of house and property
- Cell Phone and Chargers, solar and car plug-in
- Water Bottle
- Extra Cash
- Blankets and Sleeping Bags
- Pillows
- Maps of the area
- Two -Way Radios (walkie-talkie or better)
- Whatsapp on your cell phone
- changes of clothes x3
- Shoes and Boots
- Spare keys (house, property, vehicle, trailer)
- Duct Tape
- Liquid Household Bleach (1 gallon)
- Entertainment items: playing cards, musical instrument, sketchbook, journal, knitting
- Basic Toolkit: hammer, nails, screw drivers (Philips and Slot), adjustable wrench, bolt cutters
- Full fuel tank(s), jumper cables and quality spare tires & jack in all evacuation vehicles



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Emergency Preparedness Checklist

Small Animal Supplies:

- Collar and/or harness
- Leash
- Food (evacuating > 7 days, SIP > 10 days)
- Water >10 days
- Carrier
- Water and Food bowl
- Sleeping pad or blanket
- Travel Crate
- Animal ID Card on crate (Vaccination, Health and Ownership, Microchip)
- Medicines / Prescriptions
- First Aid Kit

Large Animal Supplies:

- Leather or cotton, halters and lead ropes
- Food (evacuating > 7 days, SIP > 10 days)
- Water (SIP >10 days)
- Buckets
- Fly masks, blankets
- Animal ID Card / Vaccination and Health Records Binder
- Post Animal ID Card and Medication in barn (in case evacuation orders are issued when you are away and animals are cared for by shelter in place teams)
- Medicines and Prescriptions
- First Aid / Home Health Kit (Your veterinarian can provide recommendation for items to include)

Sonoma CART strongly recommends that: ALL large and small animals be microchipped and ownership is registered to microchips in advance of any emergency or disaster.