

**Sonoma County Fair**  
**APPROVED MINUTES OF THE MEETING OF THE**  
**BOARD OF DIRECTORS**  
**Tuesday, July 27, 2021 5:15 p.m.**

In accordance with Executive Order N-29-20 the July 27, 2021 Sonoma County Fair Board meeting was held virtually.  
All actions were voted on by roll call.

**DIRECTORS PRESENT:** Marcia Mickelson, President; Kevin Howe, Secretary; Max Mickelsen, Past President; Rob Muelrath, Tony Geraldi, Marilyn Herzog, Bev Palm, Annette O’Kelley, Lisa Wittke Schaffner, Kanani Reynolds, Sharon Wright Neysa Hinton, Carole Quandt, Hugo Mata

**DIRECTORS ABSENT:** Teejay Lowe, Vice President

**OTHERS PRESENT:** Becky Bartling, Michael Margetts, Kaitlyn Findley-Thorn, Debbie Townsend, Cliff Sanders, Carrie Wimer, Greg Duncan

**CALL TO ORDER / ROLL CALL:** The meeting was called to order by President Mickelson and roll call was taken at 5:15 p.m.

**PLEDGE OF ALLEGIANCE:** President Mickelson asked Director Mickelsen to lead the pledge of allegiance.

**INTRODUCTION OF GUESTS:** None

**PUBLIC COMMENTS:** None

**APPROVAL OF REGULAR AGENDA:**  
Director Herzog moved to approve the agenda; Director O’Kelley seconded the motion; the motion passed unanimously.

**APPROVAL OF CONSENT AGENDA – Item 1:**  
Director Muelrath moved to approve the Consent Agenda; Director Wright seconded the motion; the motion passed unanimously.

**PRESIDENT COMMENTS:**  
President Mickelson noted the following date/times for events that Board members should attend: Lunch for Donors - July 29<sup>th</sup>, 12:30pm; Junior Livestock Auction – July 31<sup>st</sup>, 11am & August 1<sup>st</sup>, 10am and Teejay’s BBQ – August 1<sup>st</sup>, 5pm.

**CEO’S REPORT:**  
CEO Bartling reviewed the June 2021 Interim Financials and the July-August 2021 Interim event schedule. **No actions taken.**

CEO Bartling reported that the County has mandated that masks are required to be worn in all County buildings. Bartling added that COVID vaccines have moved to the Jockey Club until mid-August. **No actions taken.**

CEO Bartling reminded Board members that during the Summer Fun Fest, Gate 2 would only be open Monday-Friday, and that alternate access would be through Gate 4, which would be staffed with a guard 9am-10pm daily, if no guard, Board members could use their gate code. **No actions taken.**

### **FAIR OPERATIONS – Director Wittke Schaffner**

Director Wittke Schaffner gave a report on the July 13, 2021 committee meeting.

**Director Wittke Schaffner moved to approve committee recommendation to approve modifying the credential policy for each Sonoma County Board member to receive 10 tickets each day for Wednesdays, Thursdays & Fridays (July 28, 29 & 30 and August 4, 5 & 6); additionally, each Board member will receive an Administrative Office Lot parking pass and a Redwood Lot parking pass; Director Gerald seconded the motion; the motion passed unanimously.**

### **COMPETITIVE EXHIBITS, AG & EDUCATIONAL EXHIBITS – Director O’Kelley**

Director O’Kelley gave a report on the July 13, 2021 committee meeting. O’Kelley stated that it is a tradition that the Board members support the Junior Livestock Auction with a collective donation towards the bidding on an animal, and that she would be collecting these donations.

**No actions taken.**

**Director O’Kelley moved to approve committee recommendation to approve updating the scholarship applications and to issue one (1) payment with a deadline of December 30<sup>th</sup> to claim award; Director Wright seconded the motion; the motion passed unanimously.**

### **BUILDINGS & GROUNDS – Director Muelrath**

Director Muelrath gave a report for the July 15, 2021 committee meeting.

**Director Muelrath moved to approve committee recommendation to approve extending Spectra’s contract to provide alcohol services to January 1, 2022 – December 31, 2022, with the same terms as the original 2015 contract; Director Wright seconded the motion; the motion passed unanimously.**

**Director Muelrath moved to approve committee recommendation to approve the request from Redwood Empire Dairy Goat Association for rent consideration for the use of the Jamison Ring & Lyttle Cow Palace with pens (sheep/goat), including 3-tables & 10-chairs for August 13 & 14, 2021; Director Herzog seconded the motion; the motion passed unanimously.**

### **RACING – Director Lowe**

CEO Bartling gave a report for the July 15, 2021 committee meeting. Bartling reported that the CHRB approved our license, with a mandate to run Arabian horses, and that the race meet will be held at Golden Gate Fields beginning August 6<sup>th</sup>. **No action taken.**

### **BUDGET & FINANCE – Director Muelrath**

Director Muelrath gave a report for the July 27, 2021 committee meeting. CFO Margetts added that the financials are tracking close to the budget.

**Director Muelrath moved to approve the draft financial statement through June 2021 as presented; Director Wright seconded the motion; the motion passed unanimously.**

CFO Margetts reviewed detail of US Bank credit card charges paid through June 2021. **No action taken.**

CFO Margetts reviewed May 2021 Harvest Fair financial statements. **No action taken.**

### **HARVEST FAIR – Director Lowe**

Director Wittke Schaffner gave a report for the July 14, 2021 committee meeting, adding that plans are moving forward for the Grape Stomp. **No action taken.**

**FAIR FOUNDATION – Director Herzog**

No meeting held in July

**EXECUTIVE/PERSONNEL – President Mickelson**

No meeting held in July

**REQUEST FOR FUTURE AGENDA ITEMS (non-discussion item)**

None

**ADJOURNMENT**

There being no further business, a motion was made by Director Wright to adjourn the meeting at 6:00 p.m.; Director Herzog seconded the motion; the motion passed unanimously.

**CONSENT AGENDA**

1. **Budget & Finance Committee Meeting**  
Approval of Minutes from the June 22, 2021 Committee Meeting