

Sonoma County Fair & Exposition, Inc.  
**APPROVED Minutes of the  
Buildings and Grounds Committee Meeting**  
Thursday – March 11, 2021

In accordance with Executive Order N-29-20 the March 11, 2021 Sonoma County Fair Buildings & Grounds Committee meeting was held virtually. All actions were voted on by roll call.

**VOTING-DIRECTORS PRESENT:** Rob Muelrath, Chair; Max Mickelsen, Vice Chair; Annette O’Kelley, Marilyn Herzog, Kevin Howe, Carole Quandt

**VOTING-DIRECTORS ABSENT:** None

**NON-VOTING DIRECTORS PRESENT:** Marcia Mickelson, Teejay Lowe, Tony Gerald, Bev Palm

**OTHERS PRESENT:** Becky Bartling, Kaitlyn Findley-Thorn, Heather Borck, Michael Margetts, Cliff Sanders, Debbie Townsend, Jennifer Beretta, Doug Gooby

The meeting was called to order by Chair Muelrath and roll call was taken at 4:30 p.m.

**APPROVAL OF AGENDA:** Director Mickelsen moved to approve the agenda; Director Herzog seconded the motion; the motion passed unanimously.

**PUBLIC COMMENTS (not related to the agenda):** None

**DISCUSSION AND POSSIBLE ACTION REGARDING FEBRUARY 2021 INTERIM FINANCIAL REPORTS:**

CEO Bartling presented the February Interim financials. **No action taken.**

**DISCUSSION AND POSSIBLE ACTION REGARDING MARCH/APRIL 2021 INTERIM EVENTS:**

CEO Bartling reviewed the list of March/April 2021 Interim events. **No action taken.**

**DISCUSSION AND POSSIBLE ACTION REGARDING RENT CONSIDERATION REQUEST FOR A HOLSTEIN SHOW IN JUNE 2021:**

CEO Bartling stated that a rent consideration request had been received from Jennifer Beretta to hold a Holstein Show in June. Jennifer Beretta explained to the committee that the Redwood Empire Holstein Association (REHA) usually holds a Spring show at the Sonoma-Marin Fairgrounds. However, due to COVID circumstances that was not possible for 2021. Beretta explained that since in-person shows have not been made available, the REHA would like host a dairy breeding show for 4-H/FFA Sonoma/Marin members, ages 6 years old to 21 years old, giving them the opportunity to get in the show ring with their dairy breeding projects. Discussion ensued.

**Director Herzog moved to approve waiving of the facility rental fee for the Redwood Empire Holstein Association to host a local dairy breeding show, June 18-19, 2021; with full reimbursement for direct costs, including equipment and labor fees; Director O’Kelley seconded the motion; the motion passed unanimously.**

**DISCUSSION AND POSSIBLE ACTION REGARDING REPAIR/REPLACEMENT OF ROOF ON DAIRY BARN 1 & 2:**

CEO Bartling reported that a generous donation of \$5K to the Fair Foundation had been received from Doug Gooby for repair of the roofs, and that an estimated additional \$11K would be needed from the maintenance repair budget. Maintenance Superintendent Sanders reported that there were three repair options, with the first two being more of a “band-aid” and that the third option of foam coating had a 5-year lifespan and was the most economical.

**Director O'Kelley moved to allow staff to move forward with the repair of the roofs on Cattle Barns 1 & 2, using the foam coating method; Director Herzog seconded the motion; the motion passed unanimously.**

**DISCUSSION AND POSSIBLE ACTION REGARDING :**

COO Findley-Thorn reported that the current multi-year contract with Mobile Money for ATM services ended on February 28, 2021. Findley-Thorn explained that due to the pandemic, ATM services have not been needed, however as the County moves through the tiers, more events requiring ATMs are ramping up. Findley-Thorn stated that under the current COVID restrictions, staff recommendation is to enter into a 1-Year Service Agreement with Mobile Money for ATM services.

- **Director Mickelsen moved to allow staff to issue a 1-year service agreement (April 1, 2021 – March 31, 2022) to Mobile Money for ATM services, with the terms that after 200 transactions per month, a \$0.50 transaction fee will be paid to the Fair; and with the stipulation that if COVID circumstances improve and Interim events increase, the terms of the agreement will be renegotiated; Director Quandt seconded the motion; the motion passed unanimously.**

**UPDATE ON CARNIVAL LOT:**

CEO Bartling reported that the carnival lot is doing well, and that maintenance staff have been working with Michael Parks for some liquid amendments needed for patches with poor soil.

**REQUEST FOR FUTURE AGENDA ITEMS:** None

**There being no further business, Director Quandt moved to adjourn the meeting at 4:58 p.m., seconded by Director Mickelsen; the motion passed unanimously.**