

Sonoma County Fair & Exposition, Inc.  
**APPROVED Minutes of the  
Buildings and Grounds Committee Meeting**  
Thursday – November 14, 2019  
Administration Building, Board Room

**VOTING-DIRECTORS PRESENT:** Ross Liscum, Chair; Rob Muelrath, Vice Chair, Teejay Lowe

**VOTING-DIRECTORS ABSENT:** Marilyn Herzog, Annette O'Kelley

**NON-VOTING DIRECTORS PRESENT:** Max Mickelsen

**OTHERS PRESENT:** Becky Bartling, Kaitlyn Findley-Thorn, Cliff Sanders, Debbie Townsend, Lorna Fox, Doug Gooby, Jim Hennessy of Goodwill Industries.

The meeting was called to order by Chair Liscum at 4:31PM

**APPROVAL OF AGENDA:** Director Muelrath moved to approve the agenda; Director Lowe seconded the motion; the motion passed unanimously.

**PUBLIC COMMENTS (not related to the agenda):** None

**DISCUSSION AND POSSIBLE ACTION REGARDING 3-YEAR (2020-2022) RENTAL AGREEMENT WITH GOODWILL INDUSTRIES OF THE REDWOOD EMPIRE:**

Director Muelrath move to approve a 3-year rental agreement with Goodwill Industries with an 8% increase for the full term of the agreement; Director Lowe seconded the motion; the motion passed unanimously.

**DISCUSSION AND POSSIBLE ACTION REGARDING OCTOBER 2019 INTERIM FINANCIAL REPORTS:**

October Interim financials were presented. **No action taken.**

**DISCUSSION AND POSSIBLE ACTION REGARDING NOVEMBER/DECEMBER 2019 INTERIM EVENTS:**

November/December Interim events were discussed. **No action taken.**

**CARNIVAL LOT UPDATE:** CEO Bartling and Maintenance Superintendent Sanders reported that an RFP for an irrigation system for the carnival lot will be issued this week. CEO Bartling asked the Committee to approve a Not-to-Exceed amount so that the RFP process and award will be timely. **Director Lowe moved to approve a Not-to-Exceed amount of \$125,000 for the contract for the irrigation system on the carnival lot; Director Muelrath seconded the motion; the motion passed unanimously.**

**DISCUSSION REGARDING IMPACT OF FIRES ON EVENTS AND FACILITY:**

COO Findley-Thorn distributed a list of cancelled events due to the fires. CEO Bartling stated that she will be working with the County for overtime reimbursement and for the evacuation use of the Grace Pavilion. No action taken.

**DISCUSSION REGARDING USE OF SARALEE & RICHARD'S BARN DURING THE SONOMA COUNTY FAIR:**

CEO Bartling reported that the Harvest Fair will not be held during the Sonoma County Fair in 2020. No action taken.

**REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEMS):**

- Carnival lot irrigation

**Director Lowe moved to adjourn the meeting at 5:03pm; Director Muelrath seconded the motion; the motion passed unanimously.**