

Sonoma County Fair & Exposition, Inc.
**APPROVED Minutes of the
Buildings and Grounds Committee Meeting**
Monday – November 8, 2021 at 4:30p.m.

In accordance with Executive Order N-29-20 the November 8, 2021 Sonoma County Fair Buildings & Grounds Committee meeting was held virtually. All actions were voted on by roll call.

VOTING-DIRECTORS PRESENT: Marilyn Herzog, Vice Chair; Max Mickelsen, Annette O’Kelley

VOTING-DIRECTORS ABSENT: Rob Muelrath, Chair; Marcia Mickelson

NON-VOTING DIRECTORS PRESENT: Teejay Lowe, Kanani Reynolds, Neysa Hinton, Hugo Mata

OTHERS PRESENT: Becky Bartling, Michael Margetts, Cliff Sanders, Debbie Townsend, Carrie Wimer

The meeting was called to order by Chair Muelrath and roll call was taken at 4:32 p.m.

APPROVAL OF AGENDA: Director Herzog, moved to approve the agenda; Director Mickelson seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS (not related to the agenda): None

STAFF UPDATE:

CEO Bartling reported that effective November 19th, maintenance superintendent Cliff Sanders would be retiring and moving to Texas. Bartling thanked him for his contributions, especially during the fires & COVID-19 pandemic. Bartling also reported that there was \$50 million in the State’s budget for Fairs. Upon reviewing of the requirements to apply, it didn’t look as though our Fair would qualify. However, F&E encouraged that we apply. Bartling stated she and CFO Margetts worked on and submitted an application, and reported that SCF has been awarded \$780K, and that funds would be targeted towards a new roof on Finley and swamp coolers. **No action taken.**

DISCUSSION AND POSSIBLE ACTION REGARDING OCTOBER 2021 INTERIM FINANCIAL REPORT:

CEO Bartling presented the October Interim financials, noting that while it was great not to have any fires, revenue was down compared to 2020 without Cal Fire. **No action taken.**

DISCUSSION AND POSSIBLE ACTION REGARDING NOVEMBER/DECEMBER 2021 INTERIM EVENTS:

CEO Bartling reviewed the list of November/December 2021 Interim events. **No action taken.**

DISCUSSION AND POSSIBLE ACTION TO EXERCISE A 1-YEAR EXTENSION TO THE CONTRACT WITH PROFESSIONAL EVENT SERVICES FOR SECURITY SERVICES FOR INTERIM, FAIR & HARVEST FAIR; FEBRUARY 28, 2022 THRU DECEMBER 31, 2022:

CEO Bartling stated that due to COVID staff recommends exercising a 1-year extension.

Director Herzog moved to approve staff recommendation to exercise a 1-year extension to Professional Event Services for security services for Interim, Fair & Harvest Fair from February 28, 2022 thru December 31, 2022; Director Mickelson seconded the motion; the motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION TO INCREASE INTERIM RENTAL RATES EFFECTIVE JANUARY 1, 2022:

CEO Bartling stated that the last increased to interim rental rates was in 2020, and staff is looking into possible increases for 2022. **No action taken.**

DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE USES FOR THE BALLPARK:

CEO Bartling reported that for the foreseeable future, the at risk COVID trailers will continue in the Ballpark. **No action taken.**

REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEMS):

- **Deferred maintenance & enhancements**

There being no further business, Director Herzog moved to adjourn the meeting at 4:50 p.m., seconded by Director O’Kelley; the motion passed unanimously.